

## EXECUTIVE BOARD

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**Meeting to be held in Civic Hall, Leeds on  
Wednesday, 7th February, 2024 at 1.00 pm**

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### MEMBERSHIP

#### Councillors

|                 |        |
|-----------------|--------|
| S Arif          | A Lamb |
| D Coupar        |        |
| M Harland       |        |
| H Hayden        |        |
| J Lennox        |        |
| J Lewis (Chair) |        |
| J Pryor         |        |
| M Rafique       |        |
| F Venner        |        |

**To note:** Please do not attend the meeting in person if you have symptoms of Covid-19 and please follow current public health advice to avoid passing the virus onto other people.

**Note to observers of the meeting:** To remotely observe this meeting, please click on the 'View the Meeting Recording' link which will feature on the meeting's webpage (linked below) ahead of the meeting. The webcast will become available at the commencement of the meeting.

<https://democracy.leeds.gov.uk/ieListDocuments.aspx?CId=102&MId=12197>

## **CONFIDENTIAL AND EXEMPT ITEMS**

The reason for confidentiality or exemption is stated on the agenda and on each of the reports in terms of Access to Information Procedure Rules 9.2 or 10.4(1) to (7). The number or numbers stated in the agenda and reports correspond to the reasons for exemption / confidentiality below:

### **9.0 Confidential information – requirement to exclude public access**

9.1 The public must be excluded from meetings whenever it is likely in view of the nature of the business to be transacted or the nature of the proceedings that confidential information would be disclosed. Likewise, public access to reports, background papers, and minutes will also be excluded.

### **9.2 Confidential information means**

- (a) information given to the Council by a Government Department on terms which forbid its public disclosure or
- (b) information the disclosure of which to the public is prohibited by or under another Act or by Court Order. Generally personal information which identifies an individual, must not be disclosed under the data protection and human rights rules.

### **10.0 Exempt information – discretion to exclude public access**

10.1 The public may be excluded from meetings whenever it is likely in view of the nature of the business to be transacted or the nature of the proceedings that exempt information would be disclosed provided:

- (a) the meeting resolves so to exclude the public, and that resolution identifies the proceedings or part of the proceedings to which it applies, and
- (b) that resolution states by reference to the descriptions in Schedule 12A to the Local Government Act 1972 (paragraph 10.4 below) the description of the exempt information giving rise to the exclusion of the public.
- (c) that resolution states, by reference to reasons given in a relevant report or otherwise, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

10.2 In these circumstances, public access to reports, background papers and minutes will also be excluded.

10.3 Where the meeting will determine any person's civil rights or obligations, or adversely affect their possessions, Article 6 of the Human Rights Act 1998 establishes a presumption that the meeting will be held in public unless a private hearing is necessary for one of the reasons specified in Article 6.

10.4 Exempt information means information falling within the following categories (subject to any condition):

- 1 Information relating to any individual
- 2 Information which is likely to reveal the identity of an individual.
- 3 Information relating to the financial or business affairs of any particular person (including the authority holding that information).
- 4 Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or officer-holders under the authority.
- 5 Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
- 6 Information which reveals that the authority proposes –
  - (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
  - (b) to make an order or direction under any enactment
- 7 Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime

# A G E N D A

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|---------------------------|------|---------------|--|---------|
| 1                         |      |               | <p><b>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</b></p> <p>To consider any appeals in accordance with Procedure Rule 15.2 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded)</p> <p>(*In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting)</p>   |         |
| 2                         |      |               | <p><b>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</b></p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information within the meaning of Section 100I of the Local Government Act 1972, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If the recommendation is accepted, to formally pass the following resolution:-</p> <p><b>RESOLVED –</b> That, in accordance with Regulation 4 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, the public be excluded from the meeting during consideration of those parts of the agenda designated as exempt on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information.</p> |         |

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| 3                            |      |               | <p><b>LATE ITEMS</b></p> <p>To identify items which have been admitted to the agenda by the Chair for consideration</p> <p>(The special circumstances shall be specified in the minutes)</p>   |          |
| 4                            |      |               | <p><b>DECLARATION OF INTERESTS</b></p> <p>To disclose or draw attention to any interests in accordance with Leeds City Council's 'Councillor Code of Conduct'.</p>   |          |
| 5                            |      |               | <p><b>MINUTES - 13TH DECEMBER 2023 AND 15TH JANUARY 2024</b></p> <p>To confirm as a correct record the minutes of the previous meetings held on 13<sup>th</sup> December 2023 and also 15<sup>th</sup> January 2024.</p> <p><b><u>ECONOMY, CULTURE AND EDUCATION</u></b></p>   | 11 - 26  |
| 6                            |      |               | <p><b>OFSTED INSPECTION: EMPLOYMENT AND SKILLS SERVICE, ADULT LEARNING AND EMPLOYER PROVIDER APPRENTICESHIPS</b></p> <p>To consider the report of the Director of City Development presenting to the Board the key judgements and full report of the recent full Ofsted inspection of the Employment and Skills Service, Adult Learning and Employer Provider Apprenticeship programmes.</p> | 27 - 40  |
| 7<br>K                       |      |               | <p><b>DETERMINATION OF SCHOOL ADMISSION ARRANGEMENTS FOR 2025/26</b></p> <p>To consider the report of the Director of Children and Families seeking approval of the Leeds City Council admission arrangements (admission policy) for September 2025. The admission policy applies to all Leeds community and voluntary controlled maintained schools.</p>                                    | 41 - 208 |

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| 8                         |      |               | <p><b><u>CLIMATE, ENERGY, ENVIRONMENT AND GREEN SPACE</u></b></p> <p><b>PARKS AND GREEN SPACES OVERVIEW</b></p> <p>To consider the report of the Director of Communities, Housing and Environment which provides an update on the progress being made by the Green Spaces Service and which responds to the Scrutiny Board (Environment, Housing &amp; Communities) statement and recommendations as referenced at Appendix 1.</p> <p><b><u>SUSTAINABLE DEVELOPMENT AND INFRASTRUCTURE</u></b></p>  | 209 - 238 |
| 9<br>K                    |      |               | <p><b>A HABITAT BANKING VEHICLE FOR LEEDS CITY COUNCIL</b></p> <p>To consider the joint report of the Director of City Development and the Director of Communities, Housing and Environment on how the Council can respond to new approaches to protecting and enhancing biodiversity in Leeds that have been brought about by the Environment Act 2021, including setting up a Habitat Banking Vehicle for the Council, which would enable direct investment in strategic nature recovery.</p> <p><b><u>CHILDREN'S SOCIAL CARE AND HEALTH PARTNERSHIPS</u></b></p> | 239 - 256 |
| 10<br>K                   |      |               | <p><b>CARE EXPERIENCE AS A PROTECTED CHARACTERISTIC</b></p> <p>To consider the report of the Director of Children and Families which seeks agreement to 'care experience' being recognised as a locally protected characteristic by Leeds City Council and which sets out the reasons for this proposal. The report also recommends a series of actions arising from that proposed designation.</p>   | 257 - 272 |

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| 11<br>K                   |      |               | <p data-bbox="676 286 1362 427"><b>RECOMMENDATION TO INCREASE LEVELS OF FEE AND MAINTENANCE PAYMENTS TO LEEDS FOSTER CARERS AND AGREE ONGOING PROCESS FOR ANNUAL REVIEW</b></p> <p data-bbox="676 472 1398 835">To consider the report of the Director of Children &amp; Families seeking approval to recommendations for providing an uplift in the weekly fees and maintenance allowances paid to Leeds foster carers with the aim of ensuring that cost-of-living increases do not disadvantage and impact negatively on Leeds foster carers. The report also sets out a proposal in future years for a process to be established regarding an annual uplift to be delegated to the Director of Children and Families.</p> <p data-bbox="676 981 1035 1014"><b><u>LEADER'S PORTFOLIO</u></b></p> | 273 -<br>282 |
| 12                        |      |               | <p data-bbox="676 1084 1378 1151"><b>BEST CITY AMBITION - 2024 UPDATE - FINAL PROPOSALS</b></p> <p data-bbox="676 1196 1390 1447">To consider the report of the Director of Strategy and Resources which presents the final proposals for the 2024 update of the Leeds Best City Ambition. The report seeks the Board's endorsement of the Leeds Best City Ambition update and that the Board recommends to Full Council that Council adopts the updated version.</p>   | 283 -<br>318 |

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| 13                           |      |                  | <p><b>2024/25 REVENUE BUDGET AND COUNCIL TAX REPORT INCLUDING REPORTS ON THE CAPITAL PROGRAMME AND TREASURY MANAGEMENT STRATEGY</b></p> <p><b>(A) <u>2024/2025 Revenue Budget and Council Tax</u></b><br/>To consider the report of the Chief Officer (Financial Services) on the proposals for the City Council’s Revenue Budget for 2024/2025 and the Leeds element of the Council Tax to be levied in 2024/2025.<br/><i>(Annex 2 to this report – to follow)</i></p> <p><b>(B) <u>Capital Programme Update 2023 – 2028</u></b><br/>To consider the report of the Chief Officer (Financial Services) on the Capital Programme for the period 2024 – 2028 and which also includes a specific update on the 2023/2024 programme.</p> <p><b>(C) <u>Treasury Management Strategy 2024/2025</u></b><br/>To consider the report of the Chief Officer (Financial Services) presenting the Treasury Management Strategy for 2024/2025, whilst also providing an update on the implementation of the 2023/2024 strategy.</p> <p><b><u>RESOURCES</u></b></p> | <p>319 –<br/>566</p> <p>567 –<br/>680</p> <p>681 -<br/>702</p> |
| 14                           |      |                  | <p><b>FINANCIAL REPORTING 2023/24 – MONTH 9 (DECEMBER 2023)</b></p> <p>To consider the report of the Chief Officer (Financial Services) presenting an update on the financial position of the Authority as at Month 9 of the 2023/24 financial year.</p>   | <p>703 -<br/>754</p>   |

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| 15<br>K                   |      | 10.4(3)<br>(Appendix B only) | <p><b>CAPITAL RECEIPTS PROGRAMME UPDATE</b></p> <p>To consider the report of the Director of City Development which presents an update on the Capital Receipts Programme following the report submitted to the Board in February 2023 and which seeks a number of approvals from the Board in relation to the programme.</p> <p>(Please note that Appendix B to this report is designated as being exempt from publication under the provisions of Access to Information Procedure Rule 10.4 (3))</p> | 755 - 780 |
| 16                        |      |                              | <p><b>HEALTH, SAFETY AND WELLBEING PERFORMANCE AND ASSURANCE REPORT</b></p> <p>To consider the report of the Director of Strategy and Resources which presents an update and assurance on health, safety and wellbeing matters for the period 1<sup>st</sup> April 2022 to 31<sup>st</sup> March 2023. The report summarises the Council's performance and main achievements as well as looking ahead at any challenges and identifies priorities for the next two years.</p>                         | 781 - 798 |



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### **Third Party Recording**

Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later) and to enable the reporting of those proceedings. A copy of the recording protocol is available from the contacts named on the front of this agenda.

Use of Recordings by Third Parties– code of practice

- a) Any published recording should be accompanied by a statement of when and where the recording was made, the context of the discussion that took place, and a clear identification of the main speakers and their role or title.
- b) Those making recordings must not edit the recording in a way that could lead to misinterpretation or misrepresentation of the proceedings or comments made by attendees. In particular there should be no internal editing of published extracts; recordings may start at any point and end at any point but the material between those points must be complete.

### **Webcasting**

**Please note** – the publically accessible parts of this meeting will be filmed for live or subsequent broadcast via the City Council’s website. At the start of the meeting, the Chair will confirm if all or part of the meeting is to be filmed.

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